



Minutes 2012 Bond Project Advisory Team (PAT) Meeting Wilson Montessori School

MEETING #: 009

LOCATION: Wilson Montessori School

DATE / TIME: May 11, 2015 at 5:00pm

ATTENDEES: (those marked with a check were present)

<input checked="" type="checkbox"/>	Beth Bonnette	Principal	<input type="checkbox"/>	Patsy Cavazos	School Support Officer
<input type="checkbox"/>	Jodi Aserkoff	Elem. Teacher	<input type="checkbox"/>	June Spencer	Friends of Cherryhurst Park
<input type="checkbox"/>	Melissa Bohls	Lower Elem. Teacher	<input checked="" type="checkbox"/>	David Funk	HISD Planner
<input type="checkbox"/>	Jeff Mollhagen	Teacher	<input type="checkbox"/>	Bob Myers	HISD Designer
<input type="checkbox"/>	Deborah Cogley	Teacher	<input checked="" type="checkbox"/>	Brian Alling	HISD Project Manager
<input type="checkbox"/>	Wendy Freed	Early Childhood Teacher	<input type="checkbox"/>	Parra Camilo	Neighborhood citizen
<input checked="" type="checkbox"/>	Debra Loewenstein	Teacher	<input checked="" type="checkbox"/>	Terry Smith	Smith & Company Architects
<input type="checkbox"/>	R. Robbins	Teacher	<input type="checkbox"/>	Meredith Reed	Smith & Company Architects
<input checked="" type="checkbox"/>	Ernesto Alfaro	Parent	<input checked="" type="checkbox"/>	Charles Shepherd	Smith & Company Architects
<input type="checkbox"/>	Elizabeth Eriksen	Parent	<input checked="" type="checkbox"/>	Michelle Dudley	Pfluger Architects
<input checked="" type="checkbox"/>	David Jans	Parent	<input checked="" type="checkbox"/>	Stefi Santa Cruz	Pfluger Architects
<input checked="" type="checkbox"/>	Amber Moncla	Parent	<input checked="" type="checkbox"/>	Martin Brennan	Pfluger Architects
<input checked="" type="checkbox"/>	Ken Smart	Parent	<input type="checkbox"/>		

PURPOSE: The purpose of the meeting was to update attendees of the project status.

AGENDA:

- Review of images and design ideas resulting from the design charrette
- Questions and answers from Project Advisory Team (PAT)

DISCUSSION:

1. Mr. Brian Alling, HISD Project Manager, welcomed the Project Advisory Team (PAT) members and thanked them for their time and participation in the project design process.
2. Principal Bonnette reminded the project team there is testing at Wilson Montessori scheduled for the week of May 11, 2015. It is requested no visiting consultants come to the campus this week to ensure testing students are not disturbed.
3. Ms. Michelle Dudley of Pfluger Architects reviewed the design charrette images with the PAT attendees and offered opportunity for questions and comments.
 - a. There are currently approximately 12 school busses servicing the campus. Typically they come in groups of 4 or 5 and stagger arrival and departure from the campus.



2012

HISD Bond

BUILDING EXCELLENCE

- b. Though not programmed and not currently at the campus, the Principal indicated both the kitchen area and the new life-skills areas need a residential sized washer and dryer. Currently the campus has one set in the clinic. The Principal does not want a washer and dryer in the new clinic area.
- c. The current campus does not have a PE staff office or storage room. The new building design should have these two areas located in the gymnasium area. These two rooms can be combined into one if needed.
- d. With the new addition proposed for three levels, staff restroom(s) and storage areas are needed on all three levels.
- e. The Registrar record storage room should be on the first floor and the second assistant principal office can be located on the second floor.
- f. The visual arts room may be relocated to the north side of the addition and include windows on both exterior and along interior corridors.
- g. The southeast corner of the new addition was preferred by PAT members to serve as second and third floor learning commons rooms due to the view of the play and landscape areas.
- h. The second floor corridor may be widened to create some small group and individual learning spaces.
- i. The teacher work room and teacher planning lunch room may be closer and adjacent to each other.
- j. Seventh and eighth grade option 'A' layout for that grade level classrooms was preferred. Student lockers will be located along one wall in each classroom. Option 'A' is generally a rectangle shaped seventh and eighth grade area with four classrooms located in four corners of the area. There is also an octagon-shaped kiva space, a kitchen prep space, work rooms and restrooms located between the four classrooms)
- k. An alternate layout was discussed as a possible second option to consider for the seventh and eighth grade classroom area. This would use glass walls for the study rooms and two restrooms behind the kiva area.
- l. The PAT requested new swing set playground equipment if possible. Mr. Alling shared this would not be a construction purchase but could possibly be considered as part of furniture and equipment purchased for the remodeled and new addition areas.
- m. Ms. Bonnette asked the team to do what it could to maintain the eastern green space around the main building and nearer to Yupon Street to remain a play area.
- n. The existing elevated stage in the current second floor auditorium room was discussed among the PAT members who suggested uses for this stage. Though it is too small to function as a typical stage, the elevated stage space and adjacent flanking storage rooms may serve as another staff or student flex space. Possibly, the new adjacent classroom near the stage could have operable walls to allow an opening, creating a seating area in front of the stage for speakers or other small school presentations.
- o. The new cafetorium is scheduled to have an elevated stage with a compliant access ramp.

HOUSTON INDEPENDENT SCHOOL DISTRICT

Construction and Facility Services • 3200 Center Street • Houston, Texas 77007-5909
www.HoustonISD.org • www.facebook.com/HoustonISD • www.twitter.com/HoustonISD



- p. The plans reviewed on this date do not show where air ducts and other utilities may need to go. The meeting attendees were reminded the sketches shared were preliminary and diagrammatic.
4. The PAT and administrators were reminded the images from the charrette and reviewed during this PAT meeting require further evaluation for both budget compliance as well as compliance with HISD and state regulations for classrooms, etc. Additional structure, mechanical chases, and other elements will need to be further developed and most likely will modify the plan layout as the project progresses. The design team will be evaluating the current draft design concept for cost and budget compliance as well as constructability. The HISD management team will be evaluating the program for compliance. Any issues resulting from the review will require further discussion with the campus Principal and then will be shared with the PAT for input.

QUESTIONS/ANSWERS:

1. Principal Bonnette asked if the architect team could prepare a graphic showing how the registrar's office and associated records is proposed to be located in relation to the front entry and main office.
2. Principal Bonnette also asked to see some sketches showing the general circulation and connection relationships between the main entry, the front office area and the new clinic area.

ACTION ITEMS:

- 9.01 The architect team is requested to provide graphic plans explaining the proposed design and responding to both of Principal Bonnette's questions noted above.

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. The PAT will be presented with an updated project schedule and schematic design drawings for their input and advisement.

NEXT PAT MEETING: The next PAT meeting will be Monday, June 8, 2015 at 5:00 pm at Wilson Montessori Library.

Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Brian S. Alling

Project Manager

HISD – Construction & Facility Services

3200 Center Street, Houston, TX 77007

Direct Phone: (713) 556-9250

Mobile Phone: (713) 498-5417

Email: balling@houstonisd.org

HOUSTON INDEPENDENT SCHOOL DISTRICT

Construction and Facility Services • 3200 Center Street • Houston, Texas 77007-5909
www.HoustonISD.org • www.facebook.com/HoustonISD • www.twitter.com/HoustonISD



HOUSTON INDEPENDENT SCHOOL DISTRICT

Construction and Facility Services • 3200 Center Street • Houston, Texas 77007-5909
www.HoustonISD.org • www.facebook.com/HoustonISD • www.twitter.com/HoustonISD